

# volunteer application

\* Please note that there is a non-refundable background check fee of \$10 will be due when application is submitted.

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## Basic Information

Full Name \_\_\_\_\_ Birth Date \_\_\_\_/\_\_\_\_/\_\_\_\_  
Last First M.I.

Home Address \_\_\_\_\_  
Street City State Zip

Phone \_\_\_\_\_ Email \_\_\_\_\_

Date and Times Available \_\_\_\_\_

Areas of Interest \_\_\_\_\_

Are you currently employed or enrolled in school? If yes, please list where \_\_\_\_\_

.....

## References

Please list two personal references.

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

Please list one professional reference.

Full Name \_\_\_\_\_ Relationship \_\_\_\_\_

Company \_\_\_\_\_ Phone \_\_\_\_\_

Address \_\_\_\_\_

.....

## Additional Information

Please list any other information you would like for us to take into consideration.

\_\_\_\_\_  
\_\_\_\_\_

.....  
Have you previously applied to volunteer with a Boys & Girls Club?  Yes  No

If yes, please list the location and date of service. \_\_\_\_\_

Have you previously been employed by a Boys & Girls Club?  Yes  No

If yes, please list the location, dates of employment, and positions. \_\_\_\_\_

Do you have friends or relatives employed by the Donald W. Reynolds Boys & Girls Club?  Yes  No

If yes, please list name(s), relationship, and position(s). \_\_\_\_\_

.....  
We appreciate your interest in volunteering at the Donald W. Reynolds Boys & Girls Club. Your qualifications will be given careful consideration. It is our continuing policy to provide equal opportunity in all aspects of volunteering to each individual applicant regardless of ancestry or national origin, gender, race or color or creed. Furthermore, we prohibit discrimination on the grounds of physical or mental or sensory disability.

#### Disclaimer and Signature

I understand and readily permit the Donald W. Reynolds Boys & Girls Club (DWRBGC) to investigate my background – including my employment history, academic records, and references to ascertain any and all information pertaining to my record, whether or not, same is of record. I release DWRBGC and persons named herein, from all liability for any damage that may arise as a result of their furnishing such information. I further understand that any false or misleading statements that I may have made will be sufficient cause for rejection of my application and therefore my volunteer position.

It is agreed and understood that this application for volunteering does not obligate DWRBGC to accept the applicant. Further, I understand and agree that if chosen to volunteer, said volunteering is at will, and for no term of definite duration. I also understand and agree that this volunteer relationship may be terminated at any time, either by DWRBGC or by me.

Affixing my signature certifies that this application was completed by me, the undersigned, and that all entries and information on this document are true and absolute to the best of my knowledge. I understand that misrepresentation or omission of facts called for in this application, in any supplement thereto, or in any cited records, will be sufficient grounds for not accepting my application, or will be cause for immediate dismissal without notice, at any time during my volunteer work with DWRBGC.

Applicant Signature \_\_\_\_\_ Date \_\_\_\_\_



**BOYS & GIRLS CLUB  
OF FAYETTEVILLE**

**Background Check Form**

I understand that in connection with my application for employment, volunteer work, and /or for continuous employment, and /or volunteer work Donald W. Reynolds Boys & Girls Club, Choice Point, their agents, assigns or any other authorized third parties (collectively, the "Investigators") may be performing, requesting, obtaining or conducting a background check on me. This background check may include an inquiry into my employment history, education, general character or reputation, work experience, driving, and/or criminal history. However, unless my position involves handling money and /or other transferable monetary instruments, my credit history will not be checked.

I understand that Donald W. Reynolds Boys & Girls Club may rely on any part or all of this information in determining whether to extend an offer of employment/volunteers duties to me. I further understand that if any adverse action is taken by, or if Donald W. Reynolds Boys & Girls Club chooses not to extend an offer of employment/volunteer duties to me based upon the Information, that I will be provided a copy of such information along with a summary of my rights under the Fair Credit Reporting Act.

I understand that the background check, which may be performed by Investigators, is being performed as part of the process to evaluate me prior to employment/volunteer duties and is not conducted for any purpose other than in connection with my application for employment and/or my eligibility for continued employment/volunteer duties.

I have read this Pre-Employment and Continued Employment/Volunteer Disclosure and by signing below, hereby authorize Investigators to conduct a background check as described herein in conjunction with my application for employment/volunteer duties. I hereby release any and all Investigators, including Donald W. Reynolds Boys & Girls Club, from any and all liability related to the procurement or disclosure of any information provided by me or obtained about me in connection with my application with Donald W. Reynolds Boys & Girls Club. I further direct and authorize Investigators to conduct the background check and further authorize any third parties who may be the custodians of or in possession of the requested Information, to disclose such Information to Investigators in connection with this background check.

Although furnishing your Social Security Number is necessary, it shall be used for NO other purpose other than to make the process for conducting a background search more accurate. It shall not be sold, or in any way transferred to a third party except for the express purpose of conducting the background check.

\_\_\_\_\_  
**Applicant Signature**

\_\_\_\_\_  
**Date**

\_\_\_\_\_  
**First Name, Middle Name, Last Name (Printed)**

\_\_\_\_\_  
**Social Security Number**

\_\_\_\_\_  
**Parent Signature (Required if Under 18)**

\_\_\_\_\_  
**Date of Birth**

\_\_\_\_\_  
**Current Address: Street City State Zip**

\_\_\_\_\_  
**Former Address: Street City State Zip**